
Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE CILCA

10th June 2026

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting on **Monday 15th June 2026 at Randlay Community Centre at 7.30pm.**

A zoom link can be available for local residents, please request this by 12 noon on the day of the meeting, if required.

A G E N D A

1. Welcome & Introductions

The Chairman, 2026/27, will welcome everyone to the meeting.

Public Session

This is an opportunity for any resident to raise matters with the Parish Council or to bring forward ideas for future projects.

2. Apologies

To receive apologies for absence from Members of the Council. A reason for absence should be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 18th May 2026

Members are required to confirm, as accurate, the Minutes of the meeting which have been circulated. These will be signed by the Chairman.

Members will also confirm the accuracy of the Annual Meeting minutes – these will be signed in 2027.

5. Matters arising, for information only, from the May Minutes (not otherwise included in this Agenda).

6. Asset & Property Committee

- a) Councillor H Unwin will present the Minutes of the meeting held on 8th June 2026, for information
- b) To update the recommendations from the Minutes.
 - i) That the Finance and Audit Committee considers viring £2200 from general reserves into the RCC Budget to enable the community building lighting project to be completed.

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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7. Human Resources Committee

- a) Councillor Snell will present the Minutes of the meeting held on 1st June 2026, for information
- b) There were no recommendations

8. Events Committee

- a) Councillor Johnson will present the Minutes of the meeting held on 1st June 2026, for information
- b) Updates relating to the Summer Fayre

9. Youth Provision Partnership

- a) Councillor Tyrrell will present the Minutes of the meeting held on 1st June, for information
- b) There were no recommendations

10. Climate Change Committee

- a) Councillor Farrar will present the Minutes of the meeting held on 8th June, for information
- b) To update the recommendations
 - i) That the Finance & Audit Committee considers viring £5500 from general reserves into the Community Building budget to complete the removal of the gas and provision of new electric cookers at Randlay Community Centre and Hollinswood Neighbourhood Centre.
 - ii) That the Finance & Audit Committee considers viring £20,000 from general reserves into the Randlay Community Centre budget to enable the consideration of the final phase of the solar panel project to provide battery storage.

11. Finance & Governance

Finance

- a. Councillor H Unwin will present the minutes of the meeting held on 8th June 2026, for information
- b. To consider the recommendations from the meeting
 - i) AGAR Section One – Annual Governance Statement
To confirm that the council recognizes its responsibility for ensuring a sound system of internal control and that it complies with all 10 assertions. The Chairman will sign on behalf of the Council.
 - ii) AGAR Section Two – Accounting Statements
To confirm that the parish Council agrees the figures included in the Accounting Statements for 2025/26 and that they be signed by the Chairman on behalf of the Council
 - iii) Exercise of Public Rights
To confirm that the dates will be 17th June 2026 to 28th July 2026 inclusive.
 - iv) The Muddy Drainage Scheme
To confirm that the grant (£2000) and £500 from the parish council budget be used to enable the specialist drainage engineers to undertake the required percolation and ground tests in order that fixed quotations can be obtained for the work identified to resolve the flooding and drainage issues on the land.
 - v) Vire of funds from General Reserves
To confirm
 - £2200 for Community Building Lighting project
 - £5500 for the removal of gas connections from HNC and RCC and to replace the cookers in three kitchens
 - £20000 to be allocated to Randlay Community Centre to enable the final stages of the solar project to be completed as soon as possible.

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Governance

- c. Accidents and Near Misses
- d. Risk Management

12. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC

13. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
 - i) TWC/2026/0388 Land adjacent to Matheson House, Grange Central, Telford
Installation of one BT Street Hub Unit
- c) Other Planning Matters
 - i) TW Local Plan – Consultation on Modifications

14. Clerk's Report

- a) Dunsheath Underpass
- b) Hollinswood Fly-tip project update
- c) Activity For All – celebration event and update
- d) Parish Council CCTV Scheme report

Councillors Reports

15. Friends of Hollinswood & Randlay Valley

- a) Update - Environmental Officer and Chairman
- b) Bench-to-Bench Ramblers Walk update

16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

17. Date of next meetings:

6 th July 2026	7.00pm	Finance & Audit Committee	HNC
	8.00pm	Events Committee	
20 th July 2026	7.30pm	Full Council	HNC

Katrina Baker
Clerk to the Council